

GOVERNMENT MEDICAL COLLEGE



**NOTICE INVITING TENDER (NIT)
(E- PROCUREMENT MODE)
FOR**

CAFETERIA

AT

**GOVERNMENT MEDICAL COLLEGE
KATHUA**

Tender Ref. No. 01 of 2022

Date 4th of March, 2022

Website: <http://www.gmckathua.in>

**Principal
Government Medical College
Kathua- 184101**

(Phone: +91-1922295586, Email. kathuagmc1@gmail.com)

NOTICE INVITING TENDER (E-PROCUREMENT MODE)

Reference No: 01 of 2022

Dated: 4th of March, 2022

Notice Inviting Tender (NIT)-(E-Procurement Mode) for Cafeteria at Government Medical College, Kathua

For and on behalf of the Lt. Governor of UT of Jammu & Kashmir, E- tenders are invited from the reputed firms/agencies/organizations for running Cafeteria at Government Medical College, Kathua as per the detailed specifications given in the tender document (RFP) and as per the following schedule.

A. BRIEF DETAILS AND CRITICAL DETAILS OF TENDER

a) The brief details of the tender are as under

S. No.	Description	NIT Details
1.	Name of the Institution	Government Medical College, Kathua
2.	Tender No.	01 of 2022
3.	Tender Subject	Tender for Cafeteria
4.	Tender Type	Open E-Tender System
5.	Tender fee (non- refundable)	Rs. 2,000/- (Rupees Two thousand only). In the form of Demand Draft only, in favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
6.	Earnest Money Deposit	1,00,000/- (Rupees One Lakh only)
7.	EMD/ Bid Security payable to	In the form of CDR only, in favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
8.	Security Deposit	In the form of FDR only, in favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
9.	Availability of tender document	Government Medical College, Kathua website www.gmckathua.in and JKUT e-tendering portal http://jktenders.gov.in
10.	Contract period	Three years i.e. 2022-2025
11.	Validity of bids	120 days from the last date of submission
12.	Tender Inviting authority	Principal, Government Medical College, Kathua Email id kathuagmc1@gmail.com Phone: +91-1922295586

b) The critical dates of the tender are as under

S. No.	Particulars	Date & Time
1.	Publish date and time	4th of March, 2022 @ 4:00 P.M
2.	Document Download Start Date & Time	5th of March, 2022 @ 9:00 A.M
3.	Online Bid Submission Start Date & Time	5th of March, 2022 @ 9: 30 A.M
4.	Pre Bid meeting	9th of March, 2022 @ 11: 30 A.M
5.	Document Download End Date & Time	25th of March, 2022 @ 5:00 P.M
6.	Online Bid Submission End Date	25th of March, 2022 @ 6:00 P.M
7.	<u>Bid Opening Date & Time</u>	28th of March, 2022 @ 11: 30 A.M
	(i) Technical bid	
	(ii) Financial bid	
		30th of March, 2022 @ 11: 30 A.M

Note: The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The financial bids (Price Bid) of only those tenderers shall be opened who will qualify in technical specification compliance on the basis of Technical Evaluation report.

B. INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

1. Bidders are advised to download bid submission manual from the "Downloads" option as well as from "Bidders Manual Kit" on website www.jktenders.gov.in to acquaint bid submission process.
2. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000, as amended from time to time. Bidders can get digital certificate from any approved vendor.
3. The bidders have to submit their bids online in electronic format with digital Signature.
No financial bid will be accepted in physical form only.
4. Bids will be opened online as per time schedule mentioned in the table of critical dates. If the mentioned date is declared as a holiday, the bids shall be opened on the next working day at the same time.
5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in e-NIT.
Note: - Scan all the documents on 100 dpi with black and white option.
6. Scanned copy of the cost of tender document in the shape of Demand Draft and EMD in the shape of CDR is to be uploaded online.
7. Bidders are advised to use "My Documents" area in their users on e-tendering portal to store important documents.
8. Government Medical College, Kathua will not be responsible for delay in online submission due to any reasons.
9. Conditional bidding shall not be entertained. Bidders may contact office of the Principal,

- Government Medical College, Kathua for any guidance or query.
- 10.** Bidders are advised not to make any changes in BOQ (Bill of Quantities) contents. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate inclusive of all taxes and it should be saved with the same name as it contains.
 - 11.** The unit rates and prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to be valid upto the completion of the contract, until revision of GST by the Govt. of J&K UT.
 - 12.** Any corrigendum or subsequent information shall be updated on the e-tender portal / Government Medical College, Kathua website only. Bidders should keep track of the same.

Sd/-

**Principal
Government Medical College
Kathua**

No: - GMCK/Estt/2022-23/ 3745-48

Dated: - 4th of March, 2022

Copy to the: -

- 1)** Deputy Commissioner, Kathua for information please.
- 2)** Joint Director, Information Department, Jammu with the request to publish the NIT in two leading newspapers of the UT. The cuttings may be sent to this office for confirmation.
- 3)** Private Secretary to Additional Chief Secretary, Health and Medical Education Department, Civil Secretariat, Jammu, J&K for information of Additional Chief Secretary Health and Medical Department, J&K please.
- 4)** In charge website, Govt. Medical College, Kathua (www.kathuagmc.in) to upload this notice on official website of the Government Medical College, Kathua.

SECTION- 1

1. INTRODUCTION

The Government of Jammu and Kashmir in 2017 conceived the idea of starting a batch of five new medical colleges across the state to strength the already existing medical colleges to make state's health care system at par with the premier health care institutions across the country. Government Medical College, Kathua is one of the newly established medical colleges. Located at beautiful scenic village of Chak Sajjan in Kathua, it is situated at distance of 4 km from the city of Kathua, which is both district and sub- district headquarter of Chak Sajjan village.

2. SCOPE OF CONTRACT

The service provider is required to provide the services i.e. 9:00 am – 6:00 pm to the doctors, students and the staff members of the Government Medical College, Kathua. The caterer may also note that the requirement for catering services may increase/decrease based up on the activity level and requirements of the institution. The Caterer shall be required to arrange executive meals at short notice for visiting VIPs/ dignitaries.

3. DOCUMENTS REQUIRED

S. No	Documents
1	Certificate of registration for Goods and Services Tax (GSTIN)
2	PAN Card Number of the firm/ Tenderer/ Agency
3	PF Registration No.
4	ESI Registration No.
5	Labour License No. of existing business
6	Trade License for running of Cafeteria from the competent authority recognized by FSSAI act, 2006
7	Receipt of Tender Fee
8	Receipt of Earnest Deposit Money
9	Income Tax Return of last 02 years
10	Annexure A, B, C and D

4. BID DOCUMENT COST AND EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favour of Chief Accounts Officer, Govt. Medical College, Kathua and Earnest Money Deposit in the shape of CDR pledged to the Chief accounts officer, Govt. Medical College, Kathua, J & K.

However, original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as "bid for running of Cafeteria at Government Medical College, Kathua" with bid reference no. XXXXXXXXXXXXX date XXXXXXXXXXXXX and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening date of the technical bid, failing which the bid

shall be rejected.

EMD will be returned interest – free to the unsuccessful tenderers after three months from the closing date of the Tender or after one month of the award of the Contract, whichever is later. No interest will be paid on the EMD under any circumstances. In the case of successful bidder, EMD will be discharged upon the bidder signing the contract and furnishing the performance security deposit or shall be allowed to be adjusted towards performance security Deposit.

5. FORFEITURE OF BID SECURITY

- a. If the bidder withdraws his bid after closure time of submission of tender.
- b. In case of a successful bidder, if the bidder fails to sign the contract and/or to furnish performance security on or before the due date.
- c. When bidder violates any terms and conditions of the tender documents.
- d. Competent authority reserves the right to accept or reject any or all tenders at anytime without assigning any reason thereof what so ever and his decision shall be final on this account

6. PERIOD OF VALIDITY OF BID

- a. The bid must remain valid for minimum of 120 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non-responsive.
- b. The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

7. DURATION OF CONTRACT

Once the rate contract is finalized the rate contract shall be valid for a period of three years from the date of approval of rate contract.

8. SUBMISSION OF BIDS

The bids are to be submitted online in two parts in the e -tender portal (www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part -1

The technical bid shall be submitted on the e- tender portal with all the required documents as mentioned above at serial no. 3. The list of documents to be up loaded online in the PDF format.

b) Part -2

Price bid format (BOQ) is enclosed in the bid document. It has to be downloaded from the e- procurement portal (jktenders.gov.in price). The price bid format (excel sheet available in

e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BOQ item wise) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BOQ

Note: The Service Provider has to quote the price for all the items mentioned in the Annexure- E and the contract shall be awarded to the tenderer whose grand total for the items mentioned in the Annexure-E is lowest in comparison to the other tenderers and shall be considered as the lowest tenderer.

9. SIGNING OF THE BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

10. DECLARATION OF SUCCESSFUL TENDERER AND AWARD OF CONTRACT

Tenderer quoting the lowest rates of maximum items, which should be justifiable with market price of the items, with relevant parameters including quality of food will be considered as the successful Tenderer and may be called for further negotiations. The successful Tenderer has to execute an agreement with the Purchaser within 15 working days of receipt of the contract form. The successful tenderer shall sign and date the contract on non-judicial stamp paper of requisite denomination and return it to the Institute. However, the Purchaser is under no obligation to accept the lowest or any tender received in response to this tender notice and is entitled to reject any or all tenders without assigning any reason whatsoever. The Service provider is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender. The Contract, if awarded, shall be valid initially for a period of three year from the date of award of contract, subject to continuous satisfactory performance and on failure on this aspect by the Service provider, the competent authority will reserve the right to terminate the contract. The period of contract can be extended for such further period at the discretion of the competent authority on same terms and conditions as mentioned in the tender document. The approved rates shall be valid for the contract period. The service provider is liable to provide services till settlement of next tender or end of the one year contract period whichever is earlier.

11. NEGOTIATION

The Selected Applicant may, if necessary, be invited for negotiations. The negotiations shall generally not be for decreasing/increasing the price of the Proposal, but will be for re-confirming the obligations of the applicant under this RFP. Issues such as deployment of Personnel, understanding of the RFP, methodology and quality of the work plan shall be discussed during negotiations. In case the Selected Applicant fails to reconfirm its

commitment, the Government Medical College, Kathua reserves the right to designate the next ranked applicant as the Selected Applicant and invite it for negotiations.

12. PERFORMANCE SECURITY DEPOSIT

On acceptance of the tender, within the period specified by the Competent Authority, the Service provider shall deposit as security a sum of **Rs. 3,00,000/- (Rupees three Lakhs only)** as security deposit. The competent authority shall be entitled to forfeit the Security Deposit or any part thereof in case of any lapse in performance or to recover any loss or damage to the property or to the Purchaser due to the act of service provider or his staff without prejudice to any other remedies provided in the contract or available under law. The security shall be in the form of Demand Drafts in favour of "**Chief Accounts officer, Govt. Medical College, Kathua**" payable to at Kathua. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute No Demand Certificate in the prescribed form and upon return in good condition of all the property and articles belonging to the purchaser, which may have been issued to the contractor.

13. TERMINATION

The Purchaser, by written notice of 30 days (Thirty days) sent to the Tenderer, may terminate the contract, in whole or in part at any time if any of the stipulated conditions are not met or services and quality of food is not satisfactory for which surprise checks will be conducted by the Principal, Govt. Medical College, Kathua or any other authority appointed by the competent authority. However the Principal, Govt. Medical College, Kathua also reserves the right to terminate the contract at any time, without giving any notice in case of gross violation of the stipulated terms & conditions. For all disputes arising out of non-adherence of any terms stipulated above, Principal, GMC, Kathua is the final authority and its decision shall be final. However, the legal jurisdiction for all matters would be Kathua only.

14. RESOLUTION OF DISPUTES

In case of a dispute or difference between the Govt. Medical College, Kathua and the Service provider relating to any matter arising out of or connected with this agreement such dispute or difference shall be referred to an arbitrator to be nominated by the Principal, Government Medical College, Kathua. The award of the arbitrator shall be final and binding on the parties of this contract.

15. NO BREACH OF AGREEMENT

The failure of a party to fulfill any of its obligations here under shall not be considered to be a breach of, or default under, this Agreement in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement.

16. FORCE MAJEURE

A force Majeure means extraordinary events or circumstances beyond human control such as an event described as an ACT OF GOD (Like a natural calamity) or events such as a war, strike, riots crimes(but not including negligence or wrong doing predictable/seasonal rain and any other events specially excluded in the clause). Now withstanding the punitive provision contained in the contract for delay or breach of contract the supplier would not be liable for imposition of any such sanction so long as the delay or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

SECTION- 2

1. SPECIAL CONDITIONS OF THE CONTRACT

A. Accommodation and electricity charges for running GMC Cafeteria.

a) ***The rent of the premises/ space allotted to the approved firm shall be Rs. 11,123/- per month (Rupees Eleven thousand One hundred Twenty Three only) It is the responsibility of Service provider to maintain facilities provided to him in proper condition. Any minor repairs required for keeping the space clean and comfortable, separately for doctors, students and staff need to be carried out by the tenderer. The rent of the premises/ space allotted to the approved firm shall be enhanced by 10% every year.***

b) In case any damage is caused to the property of Government Medical College, Kathua, the amount assessed will be recovered from the Security Deposit of the Service provider. In all such cases, the decision of the competent authority will be final and binding on the part of the contractor. The decision of the Principal, Govt. Medical College, Kathua or competent authority on these matters will be final.

B. The water and electricity charges for running of the Cafeteria are to be borne by the service provider as per the monthly usage. Maintenance of lights/ fuses/ chokes/ motors/ electrical sockets etc. that are used to supply electricity to Cafeteria shall be the liability of Service provider till the period of contract. All such maintenance should be done by the Service provider at his own cost.

2. The GMC, Kathua administration shall not provide any furniture items and other equipment's required for running the cafeteria and all the sitting and other arrangements have to be arranged by the service provider himself. The utensils (ISI Standards) required for cooking and distribution of eatables to the customers shall have to be maintained and procured by the approved firm/ contractor without any extra cost.

3. Cafeteria shall be meant for serving refreshments, snacks, tea, meals etc. and such other items and such prices, as may be settled between the Service provider and the GMC, Kathua authority.

4. Before submission of Tender document, the tenderers, in their own interest, are advised to visit site to assess site and its surrounding and satisfy themselves in respect of the site conditions as the Government Medical College, Kathua shall bear no responsibility for lack of acquaintance of the site and other conditions or any information relating thereto, on their part. The consequences of the lack of knowledge, as aforesaid, on the part of the tenderers shall be at their own risk & responsibility.

5. The rate offered/quoted in the tender should be valid for the Academic year 2022- 2024 and no upward revision of rates shall be allowed during the currency of the catering contract. If even after the award of contract, information / facts submitted by the tenderer are found misleading/ incorrect / false etc., Government Medical College reserves the right to scrap the contract forthwith.

6. The Service provider should display approved prices of every item sold in a prominent place of the Cafeteria.

7. The services of the staff in the Cafeteria will be at the disposal of the staff of this GMC including students, doctors and other officials etc. The users of the Cafeteria shall be paying for the services directly to the Tenderer/ In charge manager.

8. The staff Cafeteria will run on all days including Sundays & Holidays and shall remain open during such hours as may be decided by the GMC authority.
9. The Cafeteria Service provider may be considered for entrusting catering for various conferences, meetings and functions that may be held in this GMC, depending upon quality of items supplied. This is at the option of the GMC authorities/ Organizers. Further, the Cafeteria premises and GMC resources are not to be used for cooking / storing of food material for other purposes.
10. The contractor selected for the Cafeteria service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food.
11. The Service provider shall provide liquid hand wash at hand wash area for the visitors of the Cafeteria and shall undertake other hygienic precautions as per instructions of GMC Administration. The Service provider shall keep Cafeteria, wash area, utensils, serving vessels and plates clean and disinfected. It is the responsibility of the Service provider to keep the tables and chairs ready for service to clear the plates kept by users of Cafeteria on the table/counters. The Service provider also shall make arrangements for disposal of garbage and left- over food in black / green covers in GMC, Kathua bin. Cleaning of plates & utensils shall be done with hot water and soapy water, duly cleaned and dried.
12. The Service provider must employ adult and skilled labour only. **Employment of child labour will lead to the immediate termination of the contract.** The Contractor shall be fully responsible for the conduct of his staff.
13. The Contractor shall not sublet transfer or assign the contract or any part thereof. On the event of sub letting the contract shall be cancelled & performance security deposit will be forfeited.
14. All manpower required for cooking, serving and cleaning work shall be under own arrangements of the Service provider. Service provider shall provide identity cards and uniforms to all personnel at their own cost.
15. The successful tenderer has to install CCTV cameras in and around the area allotted for the purpose with recording facility. The footage of the CCTV cameras if required by the GMC, Kathua administration, shall be provided to them as and when desired.
16. While serving eatables to the students/ staff in the cafeteria all the necessary protocols including Covid-19 SOPs must be followed.
17. All payments to the staff employed by the Service provider for undertaking the catering contract in the Institute have to be paid in the 1st week of every month and as per the prevailing minimum wages stipulated from time to time, and covering benefits such as ESI, EPF, etc. The firm/contractor shall be solely and fully responsible for any delays/lapses/ violations/non-compliance.
18. The quality of the raw materials to be used for preparation of food in the staff Cafeteria should be of highest standard and fresh. AGMARK spices and condiments to be used. Rice/ Flour/ Maida should be fine, good quality, free from contaminates and should be of Agmark variety. The contractor shall ensure that no stock of raw material /consumables beyond expiry date are stored, used, or sold in the Cafeteria premises.
19. The medium of cooking oil shall be Sunflower/Rice bran Oil or equivalent brand to be used. There shall be no compromise on the quality of eatables supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including black listing the firm, shall be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.

- 20.** That the student/ staff of the GMC, Kathua shall not be held responsible for any theft or loss to the property of the Cafeteria.
- 21.** The committee constituted by the principal, Government Medical College, Kathua shall supervise the working of the cafeteria including prices of the items, quality control as well as safe disposal of the waste/ garbage by the service provider at appropriate place.
- 22.** The service provider shall advise its work force etc. to strictly refrain from smoking or using any kind of tobacco products or pan chewing, consumption of alcohol and playing of cards within or around the premises of the Government Medical College, Kathua.
- 23.** The College Campus is a "**NO SMOKING ZONE**", hence sale and use of tobacco is strictly prohibited.
- 24. Penalty in case of violating the terms and conditions of the Tender:**

Non compliance on hygiene	Amount of penalty	Repeat default
Poor quality of products	Rs.10,000/-per occasion	Black listing and termination of contract
Excessively charging of food	Rs.10,000/-per occasion	Black listing and termination of contract
Each day of unauthorized closing of Cafeteria	Rs.10,000/-per occasion	Black listing and termination of contract
Staff if found without proper uniform or ID card	Rs.1,000/-per occasion	Black listing and termination of contract
Diluted or adulterated milk	Rs.5,000/-per occasion	Black listing and termination of contract
Misbehavior committed by the service provider or his staff members	Rs.20,000/-per occasion	Black listing and termination of contract

TECHNICAL BID

(To be submitted on the letterhead of the bidder)

Tender for : Cafeteria at Government Medical College, Kathua	
Tender Ref. NO:	dated:
Name of the Bidder: Correspondence Address: Tel/Mob No.: Email Id: Contact Person Name: Mobile No (Contact Person):	

Copies of all supporting documents duly signed and stamped by the bidder in support of below particulars must be attached along with this checklist

S. No.	Particulars	Details/ Compliance (Y/N)	If Submitted, Mention Page No.		Remarks	
			From	To		
1.	Details of Tender Fee and EMD:					
		Tender Fee				EMD
	Amount:	Rs.				Rs.
	UTR/ Transaction No.					
	Dated:					
	Bank :					
	Proof of Tender Fee & EMD to be Submitted.					
2.	Tender Acceptance Letter As per Annexure – B					

3.	The agency should be a registered and licensed vendor i.e. FSSAI licensed in the similar line of business covered under this tender. Valid Document/ certificate issued from appropriate authorities of FSSAI should be enclosed to support this.				
4.	Copy of Permanent Account Number (PAN)				
5.	Income Tax Return of Last 03 Years				
6.	Copy of GST Registration Certificate				
7.	Valid document in support of Registered/ Branch office in J&K, IfApplicable.				
8.	PF Registration No.				
9.	ESI Registration No.				
10.	Labour License No. of existing Business				
11.	Self-Declaration about Non Black- Listing (as per Annexure-C)				
12.	Duly signed and stamped of the entire tenderdocument along with its addendum/corrigendum, if any				
13.	All other documents, as required in terms of the tender, to claim eligibility.				

Declaration

I/we..... (Name of the Authorized Representative of Bidder) of (Name of the bidder) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby agree to abide by all terms and conditions laid down in tender document.

Place & Date:

(Name & signature with stamp of the bidder)

TENDER ACCEPTANCE LETTER
(On the letter head of the Agency)

The Principal,
Government Medical College,
Kathua

Sub: Acceptance of Terms & Conditions of tender for 'Cafeteria at Government Medical College, Kathua' vide Tender' Ref. No: _____ Date_____

Dear Sir,

I/ We have downloaded/ obtained the tender document(s) for the above mentioned "Tender/ Work" from the web site(s) namely as per your notice given in the above mentioned website(s).

1. I/ We hereby certify that I / we have read the entire terms and conditions of the tender document (including all documents like annexure(s), schedule(s), etc.), which form part of the contract and I / we shall abide hereby by the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization with this tender has also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
4. No employee or direct relation of any employee of the Government Medical College, Kathua is in way connected as Partner/Shareholder/ Director/Advisor/ Consultant/ Employee etc. with the Agency / Firm / Company.
5. I/ We certify that all information and data furnished and attachments submitted with the application by our Agency / Firm / Company are true & correct.
6. I/ We are aware that if any information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof summarily reject our bid or terminate our empanelment contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money Deposit/ Performance Security absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

SELF-DECLARATION ABOUT NON BLACK-LISTING

(To be submitted on the letterhead of the bidder)

Date:

Principal,
Government Medical College,
Kathua

Subject: Self Declaration about Non Black-Listing for "Cafeteria at Government Medical College, Kathua' vide Tender' Ref. No._____ Date _____

In response to tender under reference, I/ We hereby declare that presently our Agency / Firm / Company is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations.

We further declare that presently our agency/ firm is also not blacklisted/ debarred and not declared ineligible for any reason other than corrupt & fraudulent practices by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations in last five years from the last date of submission of bid.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD / Performance Security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

(Name & signature with stamp of the bidder)

FORMAT FOR PERFORMANCE BANK GUARANTEE

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of OneHundred)

(TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT KATHUA OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT JAMMU OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK) SITUATED AT KATHUA. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED.)

Principal,
Government Medical College,
Kathua.

LETTER OF GUARANTEE

WHEREAS Government Medical College, Kathua (Buyer) has invited Tender vide Tender No.....date.....for..... and whereas the said tender document requires that any eligible successful Bidder (Vendor) wishing to provide/ supply of Services/ Goods/ Material as per tender document in response thereto shall establish an irrevocable Performance Guarantee Bond in favor of "Government Medical College, Kathua," in the form of Bank Guarantee for Rs _____ and valid till three years from the date of issue of Performance Bank Guarantee may be submitted withindays from the date of acceptance as a successful Bidder.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said Bidder (Vendor)failing to abide by any of the conditions referred in tender document / purchase order / work Order etc. this bank shall pay to Government Medical College, Kathua ondemand and without protest or demur Rs..... (Rupees).

This bank further agrees that the decision of Government Medical College, Kathua (Buyer) as to whether the said Bidder (Vendor) has committed a breach of any of theconditions referred in tender document / purchase order shall be final and binding.

We (Name of the bank & branch) hereby further agree that the guarantee herein contained shall not be affected by any change in the constitution of the Bidder(Vendor) and/ or Government Medical College, Kathua (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed Rs..... (Indian Rupees only).
2. This Bank Guarantee shall be valid up to (date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Government Medical College, Kathua serve upon us a written claim or demand on or before (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at
(Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank:

Address:

Date:

Instruction to Bank: Bank should note that on expiry of Guarantee Period, the Original Guarantee will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of bond period.

Annexure- E

Price Bid to Quote Rates: Offer of rates to be submitted in the following sub-heads shall be inclusive of all charges, statutory obligations and any other expenses.

S. No.	Menu/Name of items	Composition/Description/ Quantity	Unit	Rates quoted
1.	Tea	Standard cup (150 ml)	Per Cup	
2.	Coffee	Standard cup (150 ml)	Per Cup	
3.	Milk	01 Glass (250 ml)	Per Glass	
4.	Green Tea	Standard cup (150 ml)	Per Cup	
5.	Lemon Tea	Standard cup (150 ml)	Per Cup	
6.	Kashmiri Kehwa	Standard cup (150 ml)	Per Cup	
7.	Soup Sweet Corn	Veg (200 ml)	Per Bowel	
8.	Soup Manchow	Veg (200 ml)	Per Bowel	
9.	Soup Hot & Sour	Veg (200 ml)	Per Bowel	
10.	Samosa and Chutney	Veg	Per Piece	
11.	Sandwich	Veg (Brown Bread)	Per Piece	
12.	Sandwich Grill	Veg (Brown Bread)	Per Piece	
13.	Hot Dog with Cheese	Veg	Per Piece	
14.	Burger	Veg	Per Piece	
15.	Burger Cheese	Veg	Per Piece	
16.	Patties	Veg	Per Piece	
17.	Mix Pakoda- Onion/ Aloo/ Paalak	Veg (100 gms)	Per Plate	
18.	Paneer Pakoda	Veg (100 gms)	Per Plate	
19.	Bread Pakoda (Filled/ Stuffed) with Chatni or Sauce	Veg (Per Piece)	Per Piece	
20.	Bread Omelette (02 Eggs with 02 bread loaf)	Per Plate	Per Plate	
21.	Boiled Egg	Per Piece	Per Piece	
22.	Spring Roll Noodles	Veg (10 pieces)	Per Plate	
23.	Instant Maggi Cooked	Veg	Per Plate	
24.	Noodles 200 gms	Veg (200 gms)	Per Plate	
25.	Momos (Soya)	Veg (10 pieces)	Per Plate	
26.	Momos (Paneer)	Veg (10 pieces)	Per Plate	
27.	Bread Butter Toast	02 pieces Brown Bread + Butter 10 gms	Per Plate	
28.	Fried Rice (200 gms)	Veg (200 gms)	Per Plate	
29.	Manchurian	Veg (06 pieces)	Per Plate	
30.	Rajma Chawal with pickle/Chatni	Veg	Per Plate	

31.	Thali (Rice 300 gm, 02 Chapatti, Dal 150 gm, Seasonal vegetable 150 gm, Salad, Pickle 10 gm, Curd 150 gm, Sweet dish)	Veg	Per Plate	
32.	Dosa Masala	Veg	Per Plate	
33.	Dosa Paneer	Veg	Per Plate	
34.	Milk products like Milk, Lassi, Curd, Butter Milk, Shakes, Ice-Cream etc. of reputed brands like AMUL, VERKA & NESTLE	Per Pack	MRP	
35.	Packed Juices of reputed brands like Real, Tropicana, Paper Boat	Per Pack	MRP	
36.	Biscuits sweet branded only	Per Pack	MRP	
37.	Biscuits salty branded only	Per Pack	MRP	

Note: The Service Provider has to quote the prices for all the items mentioned above and the contract shall be awarded to the tenderer whose grand total for the items mentioned above (Serial No 01 to 33) is lowest in comparison to the other tenderers and is eligible/ qualified as per the tender conditions. This is mandatory for the tenderer to provide all the items mentioned in the Annexure- E every day and if failed to provide all the said items it will lead to the immediate cancellation/ termination of the agreement/ contract.

- a) Food/ items served should be of good quality.
- b) Proper hygiene should be maintained during cooking and serving.
- c) Seating area should be properly neat and clean.
- d) Utensil should be properly washed.